



Welcome Information and Guidance
for Parents/Caregivers/Guardians



Carnaby School of Dance
♥ www.carnabyschoolofdance.co.uk ♥

0161 9 600 500 / 07793 555 859
info@carnabyschoolofdance.co.uk

♥ Expert Ballet & Dance Tuition for all ♥

♥ WELCOME TO CARNABY SCHOOL OF DANCE! ♥

Please let us take this opportunity to thank you for choosing CSD, welcoming you to our school and giving you some general information.

To us here at CSD, every single student is important and we are proud of the happy and caring environment that we create.

We enjoy watching children grow and develop at their own speed, improving naturally with careful and expert guidance, and promoting healthy achievement along the way, through the use of age appropriate dance examinations if and when your child is ready.



"Julia always leaves CSD smiling. She can't wait to get there and she hates to leave."

- Julia Stefanska-Domin, CSD student from two years of age ♥

Our motto is: "We care for your children as if they were our own, expertly imbuing our dance knowledge through age appropriate and imaginative/stimulating teaching methodologies and delivering the best dance examination syllabi in the world."

We like happy children who dance happily, whether professionally, or simply using the inherent lessons of confidence, discipline and respect throughout their entire lives. Our aim is to keep children dancing with us on a long-term basis, always in a nurturing and caring environment.



We offer the following regular classes taught by RAD and ISTD qualified teachers:

♥ BALLET ♥ TAP ♥ JAZZ ♥

We also hold regular workshops and the opportunity for private lessons with guest teachers! Information on all of our classes can be found on the school's noticeboard, the website and/or by emailing: info@carnabyschoolofdance.co.uk

Progress through the school is via examinations in all subjects, with the period up to the examination normally requiring extra coaching sessions.

♥ FEES & LESSON PRICES ♥

Fees are payable half termly in advance with all invoices being issued on the Monday of the new half term ahead of classes the same week. We structure fees in this way so as to encourage dedication and commitment from both students and parents. Fees are non-refundable, all absences must be paid for within the half termly/monthly invoice, and we encourage all parents to settle invoices before attending class (via BACs, Cash, PayPal, Direct Debit, Credit Card or Cheque). This prevents delaying the lesson and/or class teacher in any way. Discounts are given for siblings and multiple subjects taken. Please don't hesitate to contact us to find out more about our pricing structures: it is often the case that your child could be taking another subject/s for a small additional amount!

Inflation/s- unfortunately - do happen from time-to-time, which of course, will be reflected in your child's fees. Please also note that all online invoices are subject to a £1 Admin Fee unless otherwise stated, and your first CSD Invoice after you/your child's trial session is subject to a one-off £5 Admin Charge.

♥ TIMETABLES ♥

All new and existing class times and days can be found on our website:
www.carnabyschoolofdance.co.uk

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♥ ANNUAL SHOWS ♥

Summer Show - we like children to have a taste of performing on stage as often as possible, after all, dance is a performing art! We host an annual Show that runs in conjunction with our pre-school department of CSD (Princess Ballerina). This is held in July every year, with rehearsals running in addition to normal classes every Saturday for the term preceding the Show. We also have our 'Grange Team' that offers students who study Jazz the opportunity to perform as 'backing dancers' at a local Theatre.

Christmas Party - we also hold an in-house Christmas Party each year, just before Christmas, with karaoke, games, crafts, snacks, goodies, raffles and lots of fun for all children Grade 2 and below.

♥ UNIFORM ♥

All children are expected to attend classes both punctually and immaculately. Uniform is a vital part of dance training, and furthermore, is a prerequisite for entrance in to all of our examining bodies' exams. Uniform is compulsory here at CSD and incorrect uniform may lead to a teacher asking you/your child to leave class. We kindly request that uniform is purchased within four weeks of joining CSD.

All items of uniform can be purchased by contacting Miss Rachel at:
uniform@carnabyschoolofdance.co.uk

We especially encourage you to buy your dancing shoes through us: it is vital that these are fitted correctly.

Please ensure that every item is CLEARLY NAMED.

No jewellery, (particularly ear studs) chewing gum or socks (without ballet shoes) are to be worn at any time, nor should any underwear be worn under any leotards. Upon ordering uniform, orders over £20 will require a 25% deposit. Uniform will not be ordered from our supplier and/or distributed to you or your child until a deposit has been received. (Please do read the Grooming and Uniform sections of this leaflet thoroughly.)

All online invoices are subject to a £1 Admin Fee unless otherwise stated.

♥ APPEARANCE ♥

Appearance is a huge part of the discipline of dancing and further reflects both us as a School and your child as an individual dancer. Hair is a hugely important part of said appearance. Putting the hair up in a bun (no doughnuts please) immediately makes your child aware of her head and encourages her to take pride in her appearance for dance class. Notwithstanding the huge safety benefit of the hair being safely and neatly tucked away. Please ensure that your child (/you when old enough) come to every class with her/your hair in a bun or plaits crossed over the head. Short hair should be covered with a net and/or head band, both of which can be purchased from us (uniform@carnabyschoolofdance.co.uk) or a local shop/chemist.

♥ EXAMINATIONS ♥

Here at CSD, we take examinations very seriously. When a teacher decides that a student is ready for an examination (this is solely at your child's teacher's discretion), they will be issued with a letter to which you must fill-in, enclose payment for the examination, agree to the additional class time/date/charge and send back to us. Examination Fees are non-refundable in all instances.

Your child will also be issued with a Music USB to aid in his/her practising. Please send £10 with your child to cover the cost of the Music USB when instructed, and encourage your child to practise with the music as much as possible. Music USBs can be brought back to us time and again after initial purchase, and we will upload new Exam Music on to the USB absolutely free!

You will be issued with full instructions regarding what to expect on Examination Day as you near the date of your child's dancing examination/s.

♥ ATTENDANCE & PUNCTUALITY ♥

The best help that you as a parent can give your child during their dance studies is by encouraging them to attend class every week and to be as punctual (fifteen minutes early to go to the toilet, get changed, warm-up, etc) as possible.

The best teacher will not be able to guide a student who is constantly late and missing classes as effectively as those that attend regularly and are there at the start of the class.

If poor attendance and punctuality are a regularity, examinations will be held on pause. We appreciate your cooperation in this matter.

♥ THE CHILD PROTECTION ACT - CSD POLICY ♥

In order to facilitate learning and development as a dancer, it is sometimes helpful to have a 'hands on' approach. All touch is for beneficial reasons and is unambiguous and professional. Our intention behind all touch is to enhance quality of learning and provide reassurance and care.

Any student or child has a right to request not be touched - if this is the case, please contact us in complete confidence via email: info@carnabyschoolofdance.co.uk

♥ UPDATING YOUR DETAILS ♥

Please do let us know if any of your details have changed since first registering yourself/your child with us. We especially need your up-to-date e-mail address and emergency contact telephone number. Please also provide us with any special requirements and/or needs that your child might have developed since first attending CSD.



♥ TERMS & CONDITIONS ♥

All of the above information and more can be found in the School's Terms and Conditions. They will have been emailed across to you (please sign online) and are also available to view on our website.

We hope this leaflet helps to tell you a little about us here at CSD but please do not hesitate to contact us should you require any further information.

Thank you for choosing Carnaby School of Dance and here's to a great future!

Miss Laura and the CSD Team x

♥ USEFUL CONTACT INFORMATION ♥

Carnaby School of Dance
Victor House, Bow Street,
Oldham, OL1 1SJ

www.carnabyschoolofdance.co.uk
tel. 0161 9 600 500 / 07793 555859
e-mail: info@carnabyschoolofdance.co.uk

♥ UNIFORM ORDERS ♥

Need uniform/merchandise?
uniform@carnabyschoolofdance.co.uk



♥ SPECIAL OFFERS! ♥

Refer a friend for your FREE class!

♥ NEW CLASSES ♥

Adult Classes
Thursdays 8-9pm
JUST £59 for 11 Class Course!